Innovative University of Enga

Date: 15 May 2025

Theme: Empowering the Future: Innovation and leadership

To: Class of 2024 and IUE Management Team, Academics, and Support Staff

**Subject: Graduation Events and Announments**

IUE is pleased to confirm that our inaugural graduation events for the class of 2024 will take place on Thursday 22nd May and Friday 23rd May, 2025.

Thursday 22 May: Commissioning Dinner
Friday 23 May: Graduation Ceremony (Commencement)

**Thursday 22 May: Commissioning Dinner**

- Time: 6:00pm-10:00pm. Late arrivals may not be allowed to enter the MCR.
- Location: MCR, Irelya Campus
- Invited: Graduating students, IUE Faculty & Staff, TSC Chair, National Nursing Council representative. *Regrettably, additional guests will not be permitted to enter the MCR. Please ensure your friends and family are aware of this.*

- RSVP/ Attendance Confirmation: Please confirm your attendance with Mrs Martha Baining Tovot, Acting Registrar, IUE **no later than 3:00pm Monday 19 May.** If you do not confirm your attendance as requested, you may not be allowed to enter the MCR.

**Friday 23 May: Graduation Ceremony (Commencement)**

- Time: 10:00am [gates open at 9:00 for students and guests]
- Location: Ground Canopy Hall, Irelya Campus
- Invited: Graduating students, Family/Friends with tickets, IUE Faculty & Staff, IUE Special Guests. *Regrettably, anyone without a ticket may not be permitted to enter the campus. Please ensure your friends and family are aware of this.*

- RSVP/ Attendance Confirmation: Please confirm your attendance with Mrs. Martha Baining Tovot, Acting Registrar, IUE **no later than 3:00pm Monday 19 May.** If you do not confirm your attendance as requested, you may not be allowed to enter the MCR.
- Entry to campus: Vehicles will not be permitted on campus on the day of graduation.

***Rehearsal – Tuesday 20 May***

**Please note that rehearsal is mandatory for all students who will participate in the graduation ceremony. Students who do not attend or who arrive late may not be allowed to participate in the graduation ceremony on Friday 23 May.**

- Time: 1:00pm – 3:45pm
- Location: Ground Canopy Hall, Irelya Campus

***Gowns – Tuesday 20 May***

All those who are going to be part of the graduation ceremony on Friday 23 are required to wear a gown. The gown fitting will take place on Tuesday 20th May, immediately following the graduation ceremony rehearsal. Only those who are issued gowns will be permitted to participate in the ceremony on Friday 23rd May.

Please remember that caps and gowns are the property of the university. They must be returned to Mrs. Martha Baining Tovot, Acting Registrar, IUE in clean and undamaged condition. Diplomas will be withheld until caps and gowns are returned.

***Accommodation – 20-23 May***

If you need accommodation during the week of graduation (20-23 May), please contact Mr. Wilfred Fafen, Students Services Director, IUE **no later than 3:00pm Monday 19 May.**

***Tickets***

Due to seating limitations, each graduate will be allocated a maximum of two tickets for personal guests. Tickets must be signed for in-person. All guests must have a ticket to enter campus. Guests without a ticket will not be allowed to enter. Replacement tickets will not be available, so graduates must ensure guests bring them to the ceremony. If you would like tickets, please collect them from Mrs. Martha Baining Tovot, Acting Registrar, IUE during the Commission Dinner on Thursday 22 May. <u>This is the only time that tickets will be available.</u>

***Graduation Ceremony Overview – more details to follow***

1. Schedule of Events
    - 8:00am: Gates open for graduates and ticketed guests
    - 9:30am: Graduates report to preparation area. No guests in preparation area. Late arrivals may not be allowed to participate in the ceremony.
    - 9:45am: Guests must be seated
    - 10:00am: Processional begins

2. Ceremony Etiquette
    - Official photography: IUE will provide professional photography and videography of the ceremony. These will be made available to graduates after the event.
    - Personal photography: Guests are welcome to take personal photos during the ceremony but must remain seated while doing so.
    - Please ensure that photography does not disrupt the view of others or disrupt the flow of the ceremony.

***Additional Information***

**Please note that additional information will be sent via email. Please check your email daily for important updates.**

The Innovative University of Enga wishes you all the very best. May your journey ahead be filled with success, purpose and innovation.

Approved

Mrs. Martha Baining Tovot, Acting Registrar, IUE