



INNOVATIVE UNIVERSITY OF ENGA (IUE)

Director of Projects and Infrastructure Development

Organization	: Innovative University of Enga
Department	: Vice President Administration
Reports To	: Vice President Administration
Employment Type	: Full-Time
Duty Station	: Assigned to one of the University's three campuses

Position Overview

The **Director of Projects and Infrastructure Development** is a senior leadership position responsible for planning, managing, and delivering the university's capital development and infrastructure programs.

The Director provides **strategic and operational leadership for the planning, design, construction, commissioning, and completion of major infrastructure projects** across the university campuses. The role reports to the **Vice President for University Administration** and is part of the **Executive Leadership and Management Board**.

This position plays a critical role in supporting the university's expansion and development of **modern academic infrastructure aligned with international standards**.

Key Responsibilities

1. Strategic Leadership

- Provide overall leadership for **campus infrastructure and capital development programs**.
- Support the university's **long-term infrastructure strategy and expansion plans**.

- Advise executive leadership on infrastructure development priorities and risks.

2. Capital Project Management

- Lead **large-scale capital projects** from initial concept through completion.
- Manage the entire project lifecycle including:
 - planning
 - design
 - construction
 - commissioning
 - final project closeout.

3. Infrastructure Development Oversight

The Director oversees development and maintenance of major university infrastructure systems such as:

- campus utilities
- civil infrastructure
- water and sanitation systems
- energy systems
- security systems
- major academic and administrative buildings.

4. Budget and Financial Management

- Manage **project budgets, cost estimates, and financial controls**.
- Ensure infrastructure projects are delivered **within approved budgets**.
- Oversee financial planning for capital infrastructure programs.

5. Procurement and Contract Management

- Oversee the **selection of contractors and consultants**.
- Manage negotiations for contracts and consultancy services.
- Ensure procurement processes comply with university and government regulations.

6. Regulatory Compliance and Safety

- Ensure projects comply with:
 - construction regulations
 - environmental standards

- safety and quality requirements.
- Maintain strong oversight of **quality assurance and project safety systems**.

7. Risk Management and Reporting

- Conduct **risk assessment and mitigation planning** for all infrastructure projects.
- Prepare reports and strategic updates for senior leadership and governing bodies.

8. Team Leadership and Supervision

- Lead and supervise **infrastructure development staff and project management teams**.
- Establish effective project management systems and workflows.
- Coordinate multidisciplinary teams including engineers, architects, consultants, and contractors.

9. Sustainability and Future Planning

- Promote **sustainable infrastructure practices**.
- Contribute to long-term campus master planning and development strategies.

Qualifications and Requirements

Education

- Masters or Bachelor's degree in one of the following:
 - Architecture
 - Engineering
 - Construction Management
 - or a related field.

Experience

- Minimum **7 years of leadership experience** managing infrastructure or construction projects.
- Experience managing **large capital projects**, including:
 - projects exceeding **K25 million**, or
 - capital programs exceeding **K100 million**.

Technical Expertise

- Strong knowledge of:
 - mechanical systems
 - electrical systems
 - civil engineering infrastructure
 - utility systems.
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