

Innovative University of Enga  
Position Announcement

### **Director of Quality Assurance**

The Innovative University of Enga (IUE) invites applications for the position of Director of Quality Assurance. IUE is a public university committed to operating under international standards of governance, academic rigor, and institutional effectiveness. As part of its strategic plan, the University is actively pursuing international accreditation and seeks a highly experienced leader to guide and institutionalize its quality assurance framework.

#### Position Overview

Reporting directly to the President and working closely with the Vice President for Academic Affairs and the Executive Leadership and Management Board, the Director of Quality Assurance will lead the design, implementation, and continuous improvement of institutional quality systems aligned with international accreditation standards.

The Director will oversee institutional assessment, compliance monitoring, academic program review, policy audit cycles, and performance measurement systems necessary to support external accreditation and internal excellence.

#### Key Responsibilities

- Lead institutional accreditation planning and readiness efforts
- Develop and manage a comprehensive quality assurance and institutional effectiveness framework
- Coordinate self-study processes and accreditation reporting
- Establish annual assessment cycles for academic and administrative units
- Ensure alignment between strategic planning, operational plans, budgeting, and performance metrics
- Oversee academic program review and continuous improvement processes
- Monitor compliance with national qualification frameworks and international standards
- Provide training and guidance to faculty and staff on assessment and accreditation requirements
- Prepare regular institutional performance reports for senior leadership and Council
- Maintain documentation systems that ensure audit readiness and regulatory compliance

#### Qualifications

- Master's degree required; doctorate preferred
- Minimum seven (7) years of experience in higher education quality assurance, accreditation, or institutional effectiveness
- Direct experience working with an international accreditation body (e.g., WASC, Middle States,

QAA, TEQSA, or equivalent)

- Demonstrated leadership in accreditation self-study, compliance review, or quality audit processes
- Strong knowledge of institutional governance models and assessment methodologies
- Excellent analytical, writing, and communication skills
- Demonstrated ability to lead change in complex institutional environments

Preferred

- Experience in international or developing higher education contexts
- Experience aligning budgeting and strategic planning with accreditation standards
- Experience building quality systems in newly established institutions

This is a senior leadership position central to IUE's long-term strategic transformation. The successful candidate will help establish a culture of evidence, accountability, and continuous improvement that positions IUE for international recognition.

Application Process

Qualified candidates should submit a cover letter, curriculum vitae, and contact information for three professional references to **recruitment@iue.ac.pg**.

Applications will be reviewed on a rolling basis until the position is filled.

Innovative University of Enga is committed to integrity, transparency, and institutional excellence.