POSITION ANNOUNCEMENT

Dean, College of Arts, Sciences and Education

The Innovative University of Enga (IUE) invites applications and nominations for the position of Dean of the College of Arts, Sciences and Education.

Position	Dean, College of Arts, Sciences and Education
Reports to	Vice President for Academic Affairs
Location	Irelya Campus, Wabag, Enga Province, Papua New Guinea
Appointment	Full-time, three-year contract, renewable
Applications	Open until filled; review begins immediately

About the University

IUE is a national university of Papua New Guinea, established under the Innovative University of Enga Act 2022. It serves students from Enga Province and across the country from three campuses in and around Wabag: Irelya (headquarters), Sopas, and Akom.

Academic programs are delivered through three colleges: the College of Arts, Sciences and Education; the College of Health Sciences; and the College of Business and Technology.

IUE is a young institution in a building phase. The University is putting in place the policies, systems, and facilities of a modern university, meeting the standards of the Department of Higher Education, Research, Science and Technology (DHERST), and working toward international accreditation.

About the College

The College of Arts, Sciences and Education is the University's largest academic unit and the home of its teacher education programs. Its departments cover education, the natural sciences and mathematics, and the humanities. The College also teaches most of the general education courses taken by every IUE student, so the quality of its work is felt across the whole University.

The Role

The Dean is the academic and administrative leader of the College and is responsible to the Vice President for Academic Affairs for the quality of its programs, its faculty, and its students' experience. The Dean works with the Department Chairs and faculty of the College and with the other Deans as a member of the University's academic leadership.

This is a hands-on position. The Dean will be close to the classroom, will know the faculty and the programs well, and will be expected to build as much as to manage. We are looking for a respected teacher and scholar who sets clear standards, supports faculty in meeting them, and wants to help prepare the teachers, scientists, and graduates Papua New Guinea needs.

Key Responsibilities

- Lead the College and supervise its Department Chairs, faculty, and staff.
- Oversee the quality, delivery, and regular review of the College's degree programs, including teacher education.
- Lead curriculum development in the College and coordinate its contribution to the general education program.
- Carry out program-level assessment of student learning and use the results to improve teaching.
- Prepare the College for DHERST program reviews and for the University's accreditation work.
- Recruit, mentor, and evaluate faculty, and assign teaching loads fairly and in line with University policy.
- Prepare and manage the College budget and plan for its staffing, laboratories, and teaching resources.
- Oversee the school practicum for student teachers and maintain good working relationships with partner schools and education authorities.
- Support student advising, progression, and academic integrity within the College.
- Encourage research and scholarship among faculty, particularly work that serves Enga Province and Papua New Guinea.
- Represent the College within the University and to outside partners, and advise the Vice President for Academic Affairs on academic matters.

Qualifications

Required

- An earned doctorate from a recognized university in a discipline taught in the College.
- A record of teaching and scholarship that would merit appointment at the rank of Associate Professor or above.
- At least three years of academic leadership experience, such as Program Coordinator, Department Chair, or Associate Dean.
- Demonstrated experience with curriculum development and assessment of student learning.
- Experience supervising faculty and managing a budget.
- Clear written and spoken English, and the ability to work with people from many backgrounds.

Preferred

- Experience in teacher education, including school practicum and teacher registration requirements.
- Experience with program review or accreditation.
- Experience at a new or growing institution, or in building academic programs from the ground up.
- Experience working in Papua New Guinea, the Pacific, or another developing higher education system.
- Familiarity with the PNG National Qualifications Framework and DHERST requirements.

Terms of Appointment

The appointment is a fixed-term contract of three years, renewable on satisfactory performance. Salary and benefits are competitive and depend on qualifications and experience. The Dean holds faculty rank and may be asked to teach a reduced load.

The position is based at the Irelya Campus in Wabag, in the highlands of Enga Province. Papua New Guinean citizens are strongly encouraged to apply. International candidates are welcome, and the University will assist the successful candidate with work permit and visa arrangements.

How to Apply

Send the following as a single PDF to recruitment@iue.ac.pg with the subject line “Dean Application – Arts, Sciences and Education”:

1. A cover letter of no more than three pages explaining your interest and how your experience fits the role.
2. A current curriculum vitae.
3. Names and contact details of three professional referees. Referees will not be contacted without your permission.
4. Copies of your highest degree certificate and academic transcripts.

The position is open until filled. Review of applications begins immediately, so early submission is encouraged. Shortlisted candidates will be interviewed in person or by video. The appointment is made by the President on the recommendation of the Vice President for Academic Affairs.

Questions about the position may be sent in confidence to the same address. Postal address: Innovative University of Enga, PO Box 387, Irelya, Wabag, Enga Province, Papua New Guinea.

The Innovative University of Enga is an equal opportunity employer. Appointments are made on merit, and all applications are treated in confidence.