POSITION ANNOUNCEMENT

Vice President for Academic Affairs

The Innovative University of Enga (IUE) invites applications and nominations for the position of Vice President for Academic Affairs, the University's chief academic officer.

Position	Vice President for Academic Affairs (VPAA)
Reports to	The President
Location	Irelya Campus, Wabag, Enga Province, Papua New Guinea
Appointment	Full-time, three-year contract, renewable
Applications	Open until filled; review begins immediately

About the University

IUE is a national university of Papua New Guinea, established under the Innovative University of Enga Act 2022. It serves students from Enga Province and across the country from three campuses in and around Wabag: Irelya (headquarters), Sopas, and Akom.

Academic programs are delivered through three colleges: the College of Arts, Sciences and Education; the College of Health Sciences, which includes the Department of Nursing; and the College of Business and Technology.

IUE is a young institution in a building phase. The University is putting in place the policies, systems, and facilities of a modern university, meeting the standards of the Department of Higher Education, Research, Science and Technology (DHERST), and working toward international accreditation.

The Role

The VPAA leads every academic function of the University and is responsible to the President for the quality of teaching, learning, and research. The VPAA is a member of the President's Cabinet and works with the Deans, Department Chairs, and faculty across all three campuses.

This is a builder's job. Much of the academic framework is new or still being written, and the person appointed will shape it. We are looking for an experienced academic leader who is comfortable doing hands-on work, who sets clear standards and holds to them, and who wants to help build a university that will serve Papua New Guinea for generations.

Key Responsibilities

- Provide academic leadership for the three colleges and supervise the Deans and academic unit heads.
- Lead the development, review, and approval of degree programs and curricula, including the general education program.

- Oversee the University Catalog, the academic calendar, and academic policies on grading, credit hours, and academic standing.
- Direct program-level and general education assessment, and use the results to improve teaching and learning.
- Lead the academic side of the University's accreditation and regulatory work, including DHERST standards and professional requirements such as those of the PNG Nursing Council.
- Recruit, develop, and evaluate faculty, and manage faculty workload and performance in line with University policy.
- Prepare and manage the Academic Affairs budget and make the case for academic priorities in University planning.
- Work with Student Affairs and the Registry on admissions standards, academic records, advising, and the Student Information System.
- Build and manage academic partnerships with universities in Papua New Guinea and abroad, including exchanges and pathways to graduate study.
- Encourage research and scholarship suited to the needs of Enga Province and Papua New Guinea.
- Advise the President and report to the University Council on academic matters, and act for the President when asked.

Qualifications

Required

- An earned doctorate from a recognized international university (QS World University Ranking).
- A record of teaching and scholarship that would merit appointment at senior academic rank.
- At least five years of progressively responsible academic leadership, such as Department Chair, Dean, or Associate Vice President.
- Demonstrated experience with curriculum development, program review, and assessment of student learning.
- Experience managing faculty and budgets.
- Clear written and spoken English, and the ability to work with people from many backgrounds.

Preferred

- Experience with institutional or program accreditation.
- Experience at a new or growing institution, or in building academic programs from the ground up.
- Experience working in Papua New Guinea, the Pacific, or another developing higher education system.
- Familiarity with the PNG National Qualifications Framework and DHERST requirements.
- Experience with online or blended course delivery and student information systems.

Terms of Appointment

The appointment is a fixed-term contract of three years, renewable on satisfactory performance. Salary and benefits are competitive and depend on qualifications and experience.

The position is based at the Irelya Campus in Wabag, in the highlands of Enga Province, with regular travel to the Sopas and Akom campuses. Papua New Guinean citizens are strongly encouraged to apply. International candidates are welcome, and the University will assist the successful candidate with work permit and visa arrangements.

How to Apply

Send the following as a single PDF to recruitment@iue.ac.pg with the subject line “VPAA Application”:

1. A cover letter of no more than three pages explaining your interest and how your experience fits the role.
2. A current curriculum vitae.
3. Names and contact details of three professional referees. Referees will not be contacted without your permission.
4. Copies of your highest degree certificate and academic transcripts.

The position is open until filled. Review of applications begins immediately, so early submission is encouraged. Shortlisted candidates will be interviewed in person or by video. The appointment is made by the University Council on the recommendation of the President.

Questions about the position may be sent in confidence to the same address. Postal address: Innovative University of Enga, PO Box 387, Irelya, Wabag, Enga Province, Papua New Guinea.

The Innovative University of Enga is an equal opportunity employer. Appointments are made on merit, and all applications are treated in confidence.